

COMMERCE

MINISTRY OF COMMERCE
Te Manatū Taupohohoko

CERTIFICATE OF INCORPORATION
of

AUSTRALIAN AND NEW ZEALAND ASSOCIATION OF
PSYCHIATRY PSYCHOLOGY AND LAW (NEWZEALAND) BRANCH
INCORPORATED
(AK/977950)

This is to certify that AUSTRALIAN AND NEW ZEALAND ASSOCIATION OF
PSYCHIATRY PSYCHOLOGY AND LAW (NEWZEALAND) BRANCH INCORPORATED
was incorporated under the Incorporated Societies Act 1908 on the 16th day of August 1999.



Neville Harris

Neville Harris
Registrar of Incorporated Societies
2 September 1999

This is the document marked "A" referred to in the annexed declaration of Sylvia Annette Bell made at Auckland this 13th day of August 1997 before me:
Helly Kura Dele McGruther, Solicitor

RULES
of

**AUSTRALIAN AND NEW ZEALAND ASSOCIATION OF PSYCHIATRY
PSYCHOLOGY AND LAW (NEW ZEALAND) BRANCH
INCORPORATED**

1. NAME

The name of the Association shall be

**AUSTRALIAN AND NEW ZEALAND ASSOCIATION OF
PSYCHIATRY PSYCHOLOGY AND LAW (NEW ZEALAND)
BRANCH INCORPORATED**

2. OBJECTS

The objects of the Society are:

- (a) To promote cooperation and communication between the disciplines of psychiatry, psychology and law and other related disciplines
- (b) To promote research into issues and problems in forensic psychiatry, forensic psychology and areas of law and other disciplines in which psychology and psychiatry have a relevance
- (c) To promote informed public and professional discussion about contemporary issues in forensic psychiatry, forensic psychology and areas of law and other disciplines in which psychology and psychiatry have relevance
- (d) To disseminate information regarding research and development in forensic psychiatry, forensic psychology and areas of law and other disciplines in which psychiatry and psychology have relevance

3. POWERS

**ASSISTANT REGISTRAR OF
INCORPORATED SOCIETIES**
(a) The Society shall have the power to do anything consistent with its objects



- (b) The Committee shall at its discretion have the authority to request members to contribute a sum of money for a particular purpose that is within the objects of the Society

4. MEMBERSHIP

There shall be three classes of members namely:

- (a) Ordinary members
- (b) Student members
- (c) Honorary members

5. (a) Subject to the provisions of these Rules the persons eligible for ordinary membership of the Society shall be persons holding a professional or academic qualification in psychiatry, psychology or law or holding a position relevant to the purposes of the Association

- (b) Student membership will be available to persons currently involved in a recognised degree course or who are undertaking professional training in psychiatry, psychology or law, or in a discipline relevant to the purposes of the Association

- (c) Honorary membership may be conferred on any person in recognition of outstanding services to the Association, by unanimous resolution of the Committee, reported to an annual general meeting

An Honorary member shall have all the privileges of an ordinary or student member but may not:

- (i) Vote at any general meeting
- (ii) Be nominated or elected as a member of the Committee

6. The Society in general meeting may by majority vote to annul the honorary membership of any person who has acted in a manner prejudicial to the interests of objects of the Society.

7. The Committee may request the resignation of or may suspend or expel any member who has been acting in a manner prejudicial to the interests or objects of the Society.

8. Applicants for membership and renewal of membership shall apply in writing to the secretary.

ASSISTANT REGISTRAR
INCORPORATED SOCIETIES



AUGUST

9. Any member whose resignation has been requested or who has been suspended or expelled shall:

- (a) Be entitled upon the written request of such member to receive reasons in writing for the decision of the Committee, and
- (b) Have a right to appeal to the Society in general meeting

10. Save as in relation to clause 5(c) or in relation to the rate of annual subscription, the term "member" and "members" shall mean an ordinary member or student member.

11. TREASURER

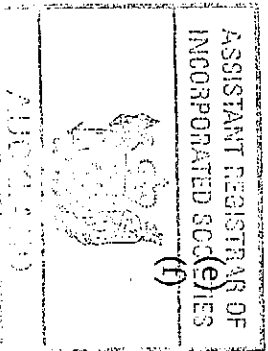
A Treasurer who need not be a member of the Society shall be appointed annually by the Committee. The Committee may appoint the Secretary to be the Treasurer. The Treasurer shall keep proper books of account and shall prepare an annual statement of receipts and expenditure up to and including 31 st March in every year which annual statement of receipts and expenditure shall be signed by the President and the Treasurer and duly audited for presentation to the Annual General Meeting of the Society.

COMMITTEE

12. (a) The conduct of the Affairs of the Society shall be vested in the Committee. The Committee shall consist of a President, a Vice President, a Treasurer, a Secretary and up to five (5) other members.
(b) The composition of a Committee may be altered from time to time by the Society in general meetings.

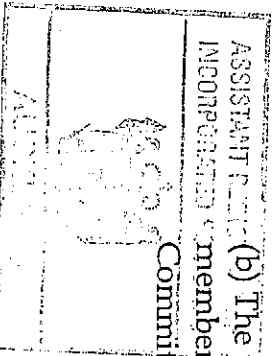
13. The Committee shall have the following powers:

- (a) To manage day to day affairs of the Society
 - (b) To form such sub-committees as it deems fit
 - (c) To coopt members to such sub-committees
 - (d) To make, vary or repeal any by-laws or rule for the pursuit of the objects of the Society
- To transact the affairs of the Society
To invest the funds of the Society as authorised by this Constitution



- (g) To borrow money as it deems necessary, provided however that the Committee shall not borrow more than a total of \$5,000.00 without the prior approval of the Society in General Meeting
14. Public statements on behalf of the Society shall only be made by the President or Vice President for the time being or in the absence of both, such other Committee member as the Committee shall from time to time direct.
15. At meetings of the Committee and any sub-Committee each member present including the President (who shall be ex-officio a member of any sub-committee) shall have one vote on any matters and in the case of equality of votes the President shall have a second vote.
16. The Secretary shall:
- (a) Conduct all correspondence and keep copies of same
 - (b) Keep a record of the names and addresses of all members of the Society
 - (c) Keep such other books as the Committee may from time to time determine
 - (d) Keep the Minutes of all general meetings of the Society and of all meetings of the Committee
17. The office of the President shall not be held by the same staff member for more than three (3) consecutive years.
18. The Committee shall be elected annually at the Annual General Meeting of the Society and shall, except as provided in Clause 20 below, hold office until the election of the new Committee at the next annual general meeting.
19. A Committee member absent from three (3) consecutive meetings of the Committee, without leave granted by the President, shall cease to be a member of the Committee.
20. When a vacancy on the Committee occurs by death, resignation or otherwise than by the effluxion of time, the Committee may fill such vacancy.
21. (a) The Committee may meet together, adjourn and otherwise regulate its meetings as it thinks fit except that the Committee shall meet at least once every four (4) months

ASSISTANT PRESIDENT (b) The president may, and the Secretary on the requisition of a member of the Committee shall, at any time summon a meeting of the Committee members



(c) Four (4) members shall be a quorum at Committee meetings. If within twenty (20) minutes from the time appointed for the commencement of a Committee meeting a quorum is not present, the meeting shall be adjourned to a convenient future date, of which the secretary shall duly notify members of the Committee who were not present

SUBSCRIPTIONS

22. (a) The annual subscription for ordinary and student members shall be fixed from time to time by the Committee

(b) Subscription shall be payable upon admission to the Society and shall cover the period from the date of admission up to and including the following 31 st March,

thereafter, subscriptions shall become due and payable on the 1 st April in each year

(c) A member whose annual subscription remains unpaid for a period of one year after it becomes due shall cease to be a member of the Association after the expiration of that period

(d) The Committee may in its complete and unfettered discretion reinstate a person who has ceased to be a member

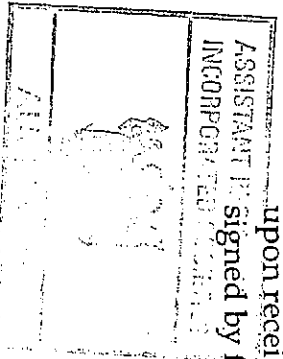
MEETINGS

23. An Annual General Meeting of the Society shall be held in every year being not more than thirteen (13) months after the date of the last Annual General Meeting at such place, date and hour as the Committee shall determine.

The first Annual General Meeting shall be held within six (6) months of the date of the formation of the Society.

24. (a) A general meeting of members may be convened by the Committee at any time

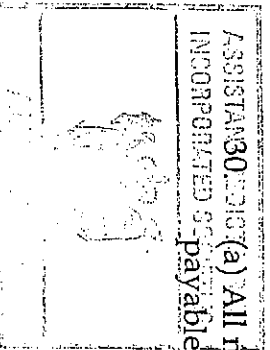
(b) A general meeting of members shall be convened by the Secretary upon receipt of a requisition stating the business to be dealt with and signed by five (5) members entitled to vote



- (c) A general meeting required pursuant to clause 25(b) shall be convened within twenty one (21) days of the date of receipt of the requisition to deal with the business mentioned in the requisition
25. (a) Notice in writing if the place, date and hour of every annual general meetings and general meeting shall be posted to members at least fourteen (14) days prior to that meetings and the notice shall specify:
- (i) The general nature of the business
 - (ii) If an election of the Committee or any member to the Committee is to form part of the business of the meeting, the last day for receipt of nominations of candidates
- (b) Non-receipt of any member of such notice of meeting shall not invalidate proceedings at any meeting.
26. No business shall be transacted at any annual general meeting or at any general meeting unless a quorum of members is present. Such quorum shall consist of ten (10) members of eth Society entitled to vote.
27. If within one half hour from the time appointed for the commencement of an annual general meeting, or general meeting, a quorum of members is not present, such meeting shall be adjourned to the same day in the following, week at the same hour and place or to a day and place to be fixed by the President.
- If a quorum is not present at the subsequent meeting, the members present shall be a quorum.
28. The President for the time being or in his/her absence the Vice-President of the Society shall be the Chairperson at every annual general meeting and general meeting of the Society PROVIDED THAT in the absence of the President or Vice President, the members present at such meeting may elect some other member present at the meeting to be the Chairperson.
29. Each financial member entitled to vote shall have one vote any meeting of the Society. In the case of equality of votes, the Chairperson shall have a second vote. A resolution put to the meeting shall be determined by a show of hands.

FUNDS

ASSISTANT SECRETARY (a) All moneys payable to the Society and all negotiable instruments INCORPORATED 33 payable to the Society or its order shall as soon as possible after the



receipt be paid to the credit of a bank account in the name of the Society

(b) Every cheque or withdrawal form shall be signed by not less than any two of the President, Vice President, Treasurer and Secretary

(c) Funds of the Society may be invested by placing on deposit in any bank, savings bank or deposit company carrying on business in New Zealand, in or upon Government securities in New Zealand, in or upon any mortgage of real estate in New Zealand or any security approved by law for the investment of trust funds, as approved by the Committee or such other investment as may be authorised by the Society in general meeting from time to time.

ALTERATION OF THE RULES

31. These rules shall not be altered except by resolution passed by a General Meeting of the Society in the following way:

(a) Notice of the proposed resolution must be given in writing to the Secretary who shall include such proposed resolution in full in the notice summoning the meeting.

(b) Such resolution shall not pass unless carried by a majority of two thirds of the members entitled to vote present and voting at that meeting.

PROVIDED THAT no addition or alteration or recission of the aforesaid rules shall be approved that in any way affects Rule 34.

32. The Society shall have a Common Seal which shall be kept in the custody of the Secretary and shall not be affixed to any document or instrument except in pursuance of a resolution of the Committee and in the presence of the President, the Secretary and one other member of the Committee who shall sign every document or instrument to which the seal is affixed.

WINDING UP

33. The Society may be wound up if a resolution requiring the Society to be wound up under the provisions of the Incorporated Societies Act 1908 is passed by a bare majority of the members entitled to vote present and voting at the meeting.

ASSISTANT SECRETARY
INCORPORATED 95

34. If upon winding up or dissolution of the Society there remains, after the satisfaction of all its liabilities, any property, the same shall not be paid or distributed amongst the members of the Society but shall be disposed of in such manner as a general meeting confirming the resolution for winding up shall decide.

Incorporated at Auckland, this 16
day of August, 1979
[Signature]
Assistant Registrar of Incorporated Societies, Auckland

